



Subject:	Update on Contracts
Date:	21st January, 2022
Reporting Officer:	Ronan Cregan, Deputy Chief Executive and Director of Finance and Resources
Contact Officer:	Noleen Bohill, Head of Commercial and Procurement Services

Restricted Reports	
Is this report restricted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Yes, when will the report become unrestricted?	
After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Sometime in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

Call-in	
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

1.0	Purpose of Report or Summary of main Issues
1.1	<p>The purpose of this report is to:</p> <ul style="list-style-type: none">• Seek approval from the Committee for tenders and Single Tender Actions (STA) over £30,000; and• ask the Committee to note contract modifications to contract term and retrospective Single Tender Actions (STAs)
2.0	Recommendations
2.1	<p>The Committee is asked to:</p> <ul style="list-style-type: none">• approve the public advertisement of tenders as per Standing Order 37a detailed in Appendix 1 (Table 1)• approve the award of STAs in line with Standing Order 55 exceptions as detailed in Appendix 1 (Table 2)• approve the modification of the contract as per Standing Order 37a detailed in Appendix 1 (Table 3)

	<ul style="list-style-type: none"> note the award of retrospective STAs in line with Standing Order 55 exceptions as detailed in Appendix 1 (Table 4)
3.0	Main Report
	<u>Competitive Tenders</u>
3.1	Section 2.5 of the Scheme of Delegation states Chief Officers have delegated authority to authorise a contract for the procurement of goods, services or works over the statutory limit of £30,000 following a tender exercise where the council has approved the invitation to tender
3.2	Standing Order 60(a) states that any contract that exceeds the statutory amount (currently £30,000) shall be made under the Corporate Seal. Under Standing Order 51(b) the Corporate Seal can only be affixed when there is a resolution of the Council.
3.3	Standing Order 54 states that every contract shall comply with the relevant requirements of national and European legislation.
	<u>Single Tender Actions (STAs)</u>
3.4	<p>The following STAs are being submitted for approval:</p> <ul style="list-style-type: none"> Contract for £72,852, for up to 1 year, awarded to HCL Technologies for the maintenance and support for SAP, SRM & VIM. The continued maintenance and support is required until the new financial system is in place which is currently being implemented; Contract for £52,000, for up to 3 years, awarded to Monkfield Nutrition for supply and delivery of frozen and live reptile food. Essential food requirement for a range of Belfast Zoo animals. An open tender was advertised in October 2021 but no submissions were received; Contract for £45,000, for up to 3 years, awarded to Edgewater Foods for supply and delivery of frozen fish (whiting, sprats and roach). Essential food requirement for a range of Belfast Zoo animals. An open tender was advertised in October 2021 but no submissions were received; Contract for £64,884, for up to 2 years, awarded to Bravosolutions UK Ltd/ Jaggaer for the support and maintenance of the eSourcing NI tendering solution. License for the continued use of eSourcing NI until the new financial system is in place which is

currently being implemented. For information - approved granted Dec 2021 for 1 year requesting this be amended to 2 years.

- Contract for £37,000, for up to 12 months, awarded to Oracle Digital Renewal Center, for Oracle Site License. Proprietary software and licenses from Oracle for multiple applications. This is necessary for the operation of key corporate systems, which depend Oracle databases. Therefore, an absence of a valid Oracle licence would mean that normal Council functions would be put at severe risk. The licence can only be procured directly with Oracle.

3.5 The following retrospective STAs were awarded:

- Contract for £80,000 (funded), for up to 12 months, awarded to Vivd Economic for T2181a Development of economic strategy for Belfast. Tender process received 2 responses in November, both unsuccessful. Officers have identified Vivid as a suitable contractor with many years experience in developing economic strategies for cities and economic regions.

Modification to Contract Term

3.6 The following contract terms were modified:

- A 1 month extension to contract T2149 - Event management and support services to deliver collaborative public private partnership (Renewed Ambition Programme 'RAP'), awarded to Lanyon Communications. The modification is regarding the original STA approved in August 2021 (which was for 8 months - 1st May 2021 to 31st December 2021) to facilitate the reorganisation of engagement events that were postponed in December due to Covid-19 restrictions. This contract is managed by Council on behalf of the Renewed Action Partnership and the extension will incur no additional costs.
- A 3 month extension and additional £24,750 to contract T2033 - Provision of consultancy services to support the development of a framework for EDU, awarded to KPMG. KPMG to provide additional services by way of supporting the enterprise team on the development of various lots and specification for a new framework for Enterprise and Business Growth.
- A 18 month extension to the strategic consultancy support services for Belfast Region City Deal (BRCD). KPMG to provide the continuation of the strategic support services for BRCD.

3.7	The Committee is also asked to note a 2 year extension of contract for banking services awarded to Barclays Bank. Banking services are exempt under the Public Contracts Regulations therefore not a procurement activity but continued use of Barclays Bank for banking services is required whilst the new financial system is implemented with a view of considering best VFM option in the future.
	Financial and Resource Implications
3.8	The financial resources for these contracts are within approved corporate or departmental budgets.
	Equality or Good Relations Implications / Rural Needs Assessment
3.9	None
4.0	Documents Attached
	Appendix 1 Table 1 - Competitive Tenders Table 2 - Single Tender Actions Table 3 - Modification to Contract Table 4 - Retrospective Single Tender Actions